



**Sample Letter from Employer Confirming
Tax-Exempt Employment Income For A Status Indian**

Employer Letterhead

(Date)

In reply please quote: xxxxxx
(Insert Member Client Number)

Ontario Pension Board
Client Services
200 King Street West, Suite 2200
Toronto, Ontario
M5H 3X6

SAMPLE TEXT

Dear Sir:

Subject: *(Name of Member)* - Tax Exempt Employment Income

As per your request for confirmation of *(Name of Member)*'s tax exempt employment while employed by the *(Identify the Employer by Ministry, Agency, Board or Commission)*, enclosed please find a completed TD1-IN form indicating that *(percentage of work that is tax exempt)*% of *(Name of Member)*'s employment was tax exempt.

(Name of Member) joined the Ministry on *(Insert Date of Hire)* and is retiring on *(Insert Retirement Date)*. The tax-exempt time provides an average of *(percentage of work that is tax exempt)* 64.23% (66.8 months / 104 months) broken down as follows:

Year	Total months worked in the year	Percentage of work that is tax-exempt	Total months that are tax-exempt
1998	5	40%	2.0
1999	12	60%	7.2
2000	12	60%	7.2
2001	12	60%	7.2
2002	12	60%	7.2
2003	12	80%	9.6
2004	12	60%	7.2
2005	12	60%	7.2
2006	12	80%	9.6
2007	3	80%	2.4
Totals	104		66.8

If you have any questions, please contact me at the number listed below.

Sincerely,

Name of Employer Representative
Title of Employer Representative
Telephone Number